

**Community Scrutiny Committee work programme 2012/13**

meeting	date	topic	Contact officer/lead	Next Exec
<b>THIS</b>	<b>CIVIC YEAR</b>			
Meeting 3/4 in 2012/13	20 Nov 2012  Report deadline 7 Nov	<ul style="list-style-type: none"> <li>• Report from Health Eng Panel</li> <li>• Community Grants - review of applications and Q1/Q2 allocation</li> <li>• Annual Equalities Report</li>   <li>• Draft East Herts Tenancy Strategy</li> <li>• Consultation on revisions to EH Housing Register Policy (Localism Bill)</li> <li>• T&amp;F report on review of Taxi licensing policy and processes</li> <li>• Service plan monitoring Apr 2012 – Sept 2012 (Community only)</li> <li>• Healthcheck through to Sept 2012</li> <li>• Work programme</li> </ul>	<ul style="list-style-type: none"> <li>• Chairman of the Panel</li> <li>• Comm Eng Manager/ Grants officer</li> <li>• Comm Eng Manager/ Equalities Officer</li> <li>• Housing Services Manager</li> <li>• Housing Services Manager</li>   <li>• T&amp;F Chairman and HoS (Brian) + Paul</li> <li>• Lead Officer – Corporate Planning</li> <li>• Lead Officer - Performance</li> <li>• Scrutiny Officer</li> </ul>	4 Dec 2012 8 Jan 2013 5 Feb 2013 5 Mar 2013
<b>Member information</b>	Prob on line during Dec	<ul style="list-style-type: none"> <li>• 2013/14 Proposed Service Options</li> </ul>		
<b>JOINT SCRUTINY</b>	15 Jan 2013	<ul style="list-style-type: none"> <li>• 2013/14 Budget items</li> </ul>		
<b>JOINT SCRUTINY</b>	12 Feb 2013	<ul style="list-style-type: none"> <li>• 2013/14 Service Plans</li> <li>• 2012/13 Estimates and 2013/14 Future targets</li> </ul>		
Meeting 4/4 in 2012/13	12 Mar 2013  Report deadline 27 Feb	<ul style="list-style-type: none"> <li>• Report from Health Eng Panel</li> <li>• Leisure Contract – year 4</li> <li>• Draft (revised) EH Housing Register Policy</li> <li>• CRIME &amp; DISORDER report (TBC)</li> <li>• Healthcheck through to Dec 2013</li> <li>• Work programme 2013/14</li> </ul>	<ul style="list-style-type: none"> <li>• Chairman of the Panel</li> <li>• Invite SLM</li> <li>• Housing Services Manager</li>   <li>• X</li> <li>• Lead Officer - Performance</li> <li>• Scrutiny Officer</li> </ul>	4 June 2013

**The four principles of good public scrutiny:**

- *provides 'critical friend' challenge to executive policy-makers and decision-makers*
- *enables the voice and concerns of the public and its communities*
- *is carried out by 'independent-minded governors' who lead and own the scrutiny role*
- *drives improvement in public services*

**Currently within East Herts Council, the criteria for selecting issues:**

For the Scrutiny Committee to select an issue to review, it must meet all of the following criteria:

- Of local, and preferably current, concern
- Linked to the council's corporate objectives
- Capable of being influenced by this committee
- Of manageable scope – focused rather than too wide ranging
- Of sufficient scope to warrant a scrutiny review – not something that can be easily fixed by meeting with the service provider
- Not being scrutinised elsewhere (eg another Scrutiny Committee)

At the last scrutiny evaluation there was a feeling, in the light of the current economic climate and limited resources, that there should also be some consideration given to

- areas where significant costs might be incurred or could be saved
- minimising the level of risk associated with the topic/issue
- the length of time since the topic was last reviewed.